



# Installation Care and Usage Instructions

For BOSCOTEK™ High Density Storage Cabinets

**! IMPORTANT NOTE !**

**PLEASE ENSURE CABINETS ARE  
LOCKED BEFORE RELOCATING,  
LIFTING OR TILTING.**

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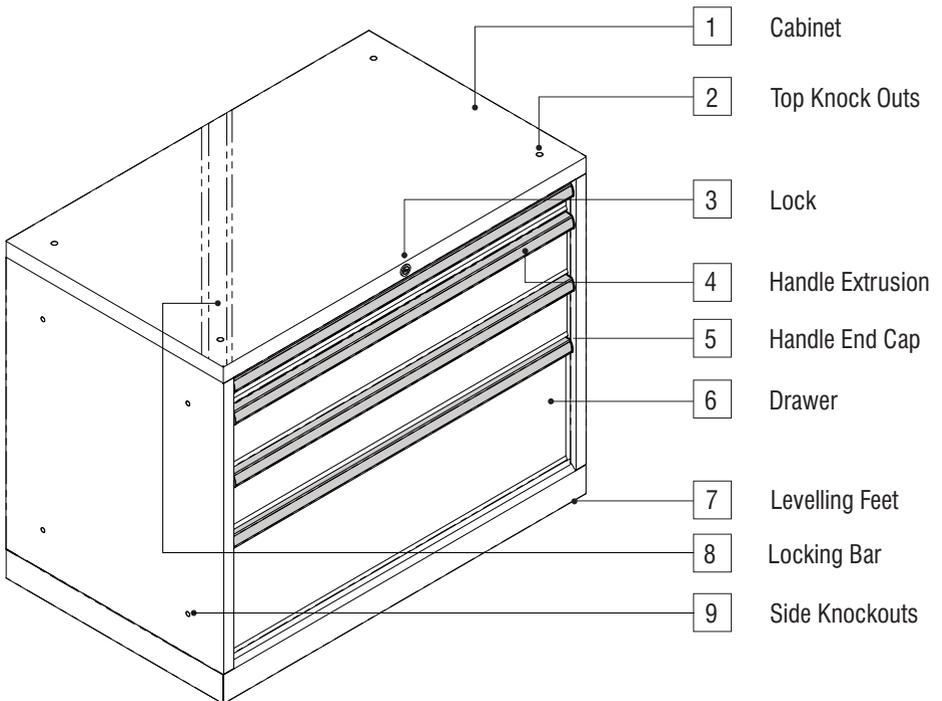
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## High Density Cabinet Components

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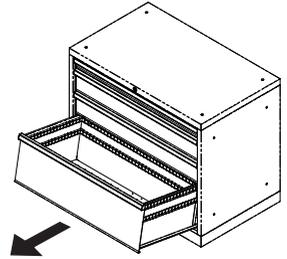


## Installing your Boscotek Cabinet

### STEP 1. POSITION CABINET & REMOVE DRAWERS



1. Position BOSCOTEK cabinet in desired location.
2. Open the largest drawer fully, angle drawer upwards to release drawer from cabinet.
3. Once drawer has been removed, rotate the key in the lock cylinder to reset the cabinet anti-tilt mechanism.
4. Repeat the process for each remaining drawer.

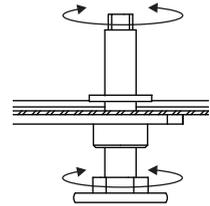


**Important: Drawers are individually factory adjusted. Take care to ensure drawers removed from cabinet are reinstalled in the same order.**

### STEP 2. ADJUST AND LEVEL CABINET



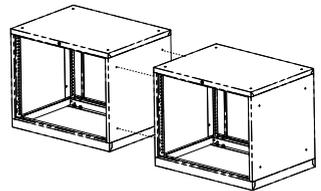
1. Check cabinet is level using spirit level across the top of the cabinet. Ensure measurements across the front diagonal are equal.
2. If cabinet is not level, adjust levelling feet at the base of the unit. Clockwise to raise, anticlockwise to lower. Work from the front to the rear of the cabinet.



### STEP 3. CONNECT MULTIPLE CABINETS



1. Where cabinets are being used adjacent to each other use the optional joining kit to interconnect cabinets.
2. Remove side or rear knockouts as required using a hammer and punch.
3. Connect cabinets using optional M6 nuts and bolts. Ensure fixings are fastened securely.

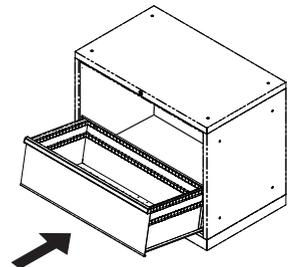


### STEP 4. REINSTALL DRAWERS

**Only reinstall drawers if there are no optional accessories to be fitted. If optional accessories exist, refer to instructions on the following pages before reinstalling drawers.**



1. Working from the base of the cabinet upwards, insert drawer.
2. Ensure drawer is in the closed position.
3. Rotate the key in the lock cylinder to reset the cabinet anti-tilt mechanism.
4. Repeat the process for each remaining drawer.



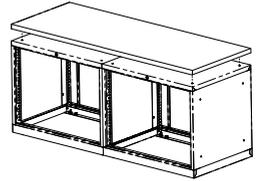
## Fitting Optional Tops

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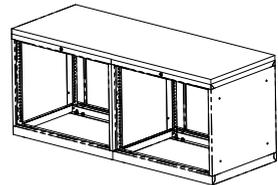
### STEP 1. POSITION TOP ON CABINET

1. Remove top knockouts as required using hammer and punch.
2. Position top on cabinet checking nutserts in top are aligned with fixing points on cabinet.



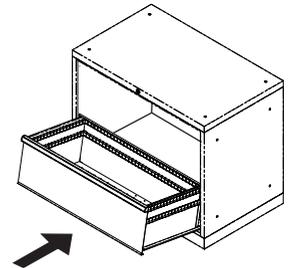
### STEP 2. FIX TOP TO CABINET

1. Using M6 bolts provided, fasten top to cabinet.
2. Ensure fixings are fastened securely.



### STEP 3. REPLACE DRAWERS

1. Working from the base of the cabinet upwards, insert drawer.
2. Ensure drawer is in the closed position.
3. Rotate the key in the lock cylinder to reset the cabinet anti-tilt mechanism.
4. Repeat the above process for each remaining drawer.



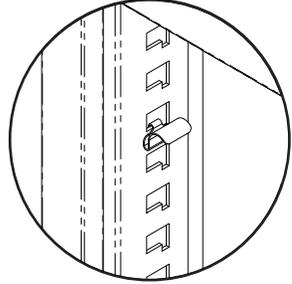
***Important: Drawers are individually factory adjusted. Take care to ensure drawers removed from cabinet are reinstalled in the same order.***

## Installing Shelves

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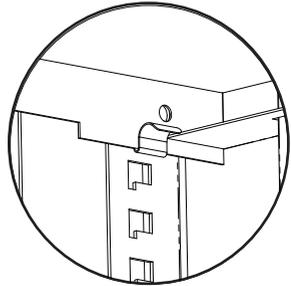
### STEP 1. INSERT SHELF CLIPS

1. Select desired location for shelves.
2. Insert shelf clips as shown.



### STEP 2. INSERT SHELF

1. Once all four shelf clips are in position insert the shelf, ensuring cut outs are towards the rear of the cabinet.
2. Repeat the process for each additional shelf.

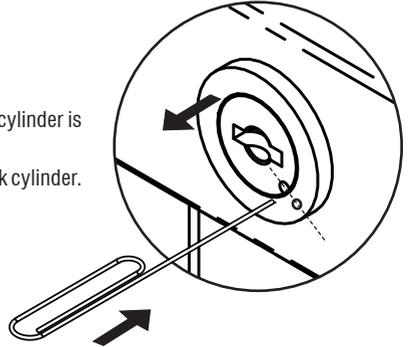


## Changing Lock Cylinders

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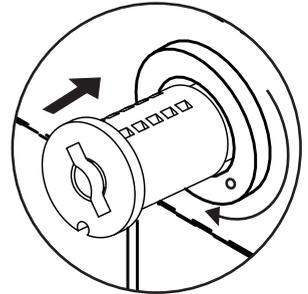
### STEP 1. REMOVE LOCK CYLINDER

1. Insert key into lock cylinder.
2. Turn key until the small cutout on the lock cylinder is aligned with the dot on the lock housing.
3. Insert large paperclip into cutout on the lock cylinder. Push in until lock cylinder releases.



### STEP 2. REINSTALL LOCK CYLINDER

1. Insert key into replacement cylinder.
2. Push cylinder into lock housing and rotate key until lock cylinder engages.

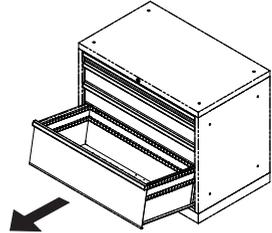


## Repositioning Drawers

### STEP 1. REMOVE DRAWERS

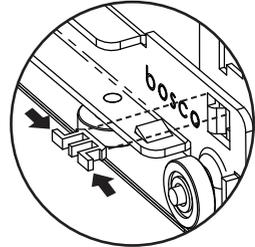


1. Open required drawer fully, angle drawer upwards to release drawer from cabinet.
2. Once drawer has been removed, rotate the key in the lock cylinder to reset the cabinet anti-tilt mechanism.
3. Repeat the process for each required drawer.



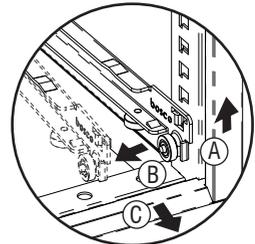
### STEP 2. REMOVE PINCH CLIPS

1. Looking at the runner fixed to the inside of the cabinet, locate the plastic pinch clip.
2. Pinch the clip together and pull out of runner.



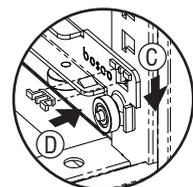
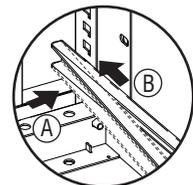
### STEP 3. REMOVE RUNNER

1. Take hold of the front end of the runner, lift up (A), then pull towards the inside of the cabinet to disengage (B).
2. Pull the runner towards the outside of the cabinet (C).



### STEP 5. REPLACE RUNNERS & DRAWERS

1. Identify the correct slots for the runner.
2. Insert the rear of the runner into the slot at the rear of the cabinet (A) and push back (B). Align the front of the runner with the slot at the front of the cabinet and push down to engage (C).
3. Rotate the key in the lock cylinder to reset the cabinet anti-tilt mechanism.
4. Repeat the process for each remaining drawer.
5. Once runner is in correct position, replace the pinch clips to secure (D).



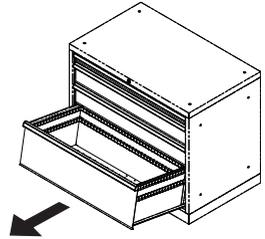
## Installing Castors

**Note:** To install castors we recommend lifting cabinet with fork lift to allow access to base, or remove all drawers and lay cabinet on back.



### STEP 1. REMOVE BASE DRAWER/S

1. Open bottom drawer fully, angle drawer upwards to release drawer from cabinet.
2. Once drawer has been removed, rotate the key in the lock cylinder to reset the cabinet anti-tilt mechanism.
3. Dependent on drawer size it may be necessary to remove further drawers. If necessary repeat the process above for each required drawer.



### STEP 2. REMOVE LEVELLING FEET

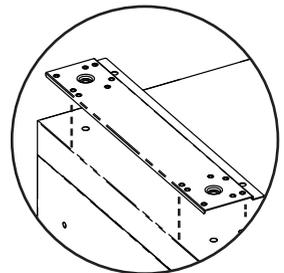
1. Unscrew M12 Bolt which secures levelling feet to cabinet.



### STEP 3. ATTACH CASTOR MOUNT BRACKETS

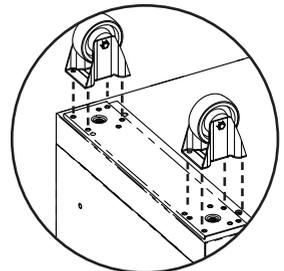
1. Align castor mount brackets with fixing points on cabinet base.  
Orientate brackets as illustrated.
2. Using M12 bolts provided, secure bracket to cabinet base.

**Note:** Ensure bracket is securely fastened to cabinet before proceeding to step 4.



### STEP 4. INSTALL CASTORS

1. Determine where fixed and braking castors will be located on cabinet and which direction castors will run.
2. Align castor plates with mount bracket fixing points.
3. Using M8x10 bolts and spring washers provided, secure castors to mount brackets.

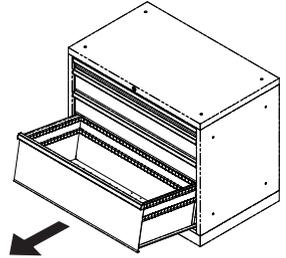


## Installing Fork lift bases and plinths

**Note:** To install fork lift base we recommend lifting cabinet with fork lift to allow access to base, or remove all the drawers and lay cabinet on back panel.

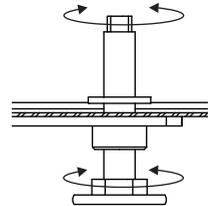
### STEP 1. REMOVE BASE DRAWER/S

1. Open bottom drawer fully, angle drawer upwards to release drawer from cabinet.
2. Once drawer has been removed, rotate the key in the lock cylinder to reset the cabinet anti-tilt mechanism.
3. Dependent on drawer size it may be necessary to remove further drawers. If necessary repeat the process above for each required drawer.



### STEP 2. REMOVE LEVELLING FEET

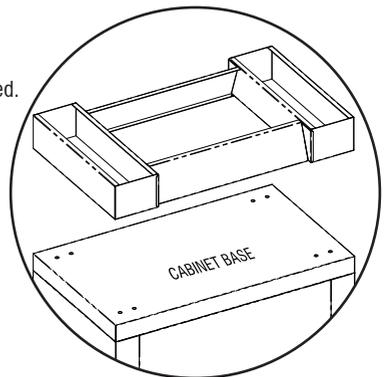
1. Unscrew M12 Bolt which secures levelling feet to cabinet.



### STEP 3. ATTACH FORK PONTOONS

1. Align fork pontoon with fixing points on cabinet base. Orientate pontoons as illustrated.
2. Using M12 bolts provided secure pontoon to cabinet base.

**Note:** If kick plate will be used with fork base, insert kick plate and ensure square before fixing pontoons to cabinet tightly.



## Trouble Shooting - Anti Tilt Mechanism

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### **SCENARIO 1. TWO OR MORE DRAWERS ARE OPEN**

#### **SOLUTION**

1. Insert and turn the key to the unlocked position.
  2. Push drawers closed one at a time. Additional force is required to close drawers fully.
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### **SCENARIO 2. DRAWERS CANNOT BE UNLOCKED**

#### **SOLUTION**

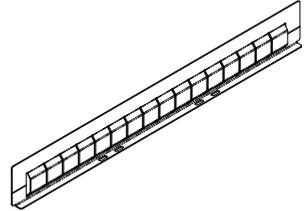
1. Insert key into lock cylinder, then turn key fully clockwise then fully anti clockwise. This will reset the locking bar and enable the drawers to function normally.

## Installing Drawer Accessories

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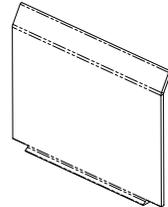
### STEP 1. PARTITIONS

1. Partitions can be inserted into the drawer using the vertical slots on the front and rear panels of the drawer body.
2. Fix Partition to the base of the drawer using nuts and bolts provided.



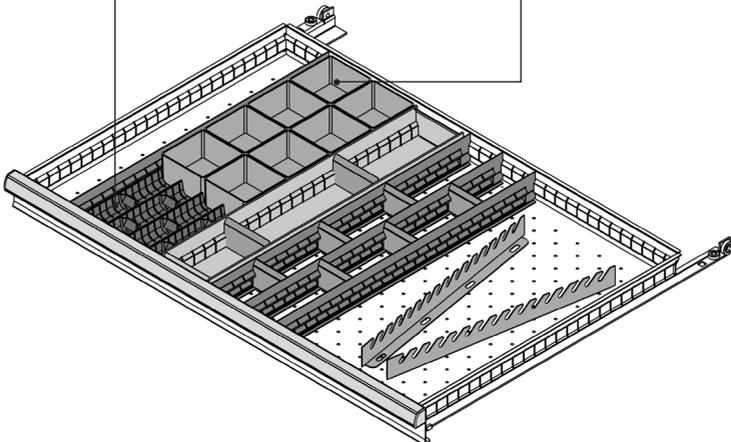
### STEP 2. DIVIDERS

1. Dividers can be inserted into the drawer between partitions or drawer side panels using the vertical slots.
2. If required fix divider to the base of the drawer using optional nuts and bolts.



### STEP 3. PLASTIC ACCESSORIES

1. Plastic accessories can be placed between Dividers and Partitions in the drawers or into an empty drawer.



## Care and Maintenance of BOSCOTEK Cabinets

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***Bosco Storage Solutions recommend you care for and use your BOSCOTEK™ High Density cabinets according to the following practical usage and maintenance guidelines. Proper use and care of BOSCOTEK™ cabinets will reduce the risk of operational problems or malfunction throughout the course of your cabinet's life and will ensure your BOSCOTEK products continue to provide superior work space storage solutions.***

1. Do not apply lubrication, grease or similar to BOSCOTEK™ cabinets and or cabinet components. All BOSCOTEK™ Cabinet drawer slides are pre-lubricated and should not require additional lubrication.
2. Maintain cabinet finish by cleaning regularly with warm soapy water, do not apply harsh cleaning products or chemicals.
3. Keep cabinet mechanisms free from dust.

## Proper Use of BOSCOTEK Cabinets

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### STEP 1. PROPER USE OF CABINETS

1. When relocating cabinets, please ensure you lock cabinet drawers to avoid drawers opening.
  2. Do not “Drop” heavy items into drawers.
  3. Only load cabinet drawers to their maximum load capacity. Do not overload drawers. All load capacities specified by BOSCOTEK are based on uniform distributed loads (UDL).
  4. Do not place items in drawers higher than the side panel of the drawer body.
  5. Do not stand or sit on cabinet drawers.
  6. We recommend BOSCOTEK HD Cabinets are bolted to the floor prior to loading using M12 Masonry bolts.
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### STEP 2. OPENING AND CLOSING DRAWERS

1. Do not attempt to open more than one drawer at a time.
2. Do not slam drawers.
3. Ensure all drawers are fully closed before opening another drawer.

## Proper Use of BOSCOTEK Cabinets

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***Important: To avoid injury or damage to your BOSCOTEK product we recommend you follow the below procedure when loading your BOSCOTEK cabinet.***

***Cabinet must be levelled before unlocking.***

***Tipping hazard: unlocking a forward tilting cabinet may result in multiple drawers opening simultaneously.***

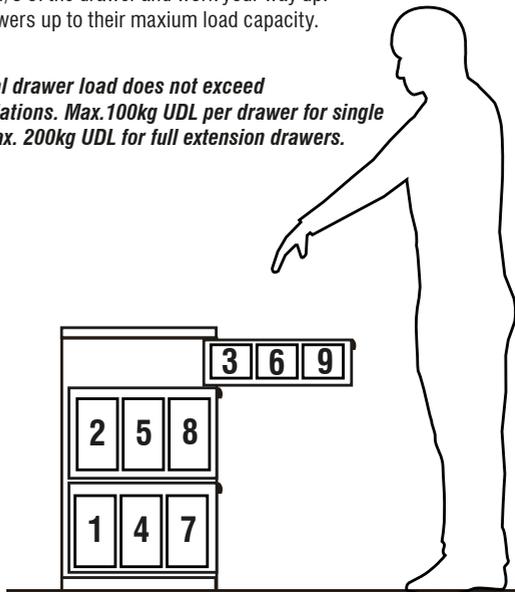
***Always load cabinets from the bottom up, taking care to maintain even load distribution throughout each drawer.***

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### STEP 1. LOADING HD CABINETS

1. Load the back 1/3 of the bottom drawer - Do not exceed 100kg per drawer.
2. Load the back 1/3 of the second bottom drawer - Do not exceed 100kg. Continue loading drawers in this fashion from the bottom of the cabinet upward until you reach the top drawer.
3. Repeat the process, starting at the bottom drawer, load the next 1/3 of the drawer and work your way up. Only load drawers up to their maximum load capacity.

***Always ensure that total drawer load does not exceed BOSCOTEK recommendations. Max. 100kg UDL per drawer for single extension drawers & Max. 200kg UDL for full extension drawers.***





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